Lincoln Hills Development Corporation Head Start Birth-5
Application and Intake Checklist

Head Start Birth-5 must have the following completed documents in order to place applicants on the Waitlist.

___Head Start Birth-5 Application and Interview form (5 pages, one per applicant)

___Interview with Head Start Staff (in person or by phone)

___Eligibility Documentation for relevant family members
  • Income Documentation: W2, 1040, check stubs, child support payments, unemployment, etc.
  • If Applicable:
    o Public Assistance Documentation: SSI or TANF
    o Foster Care Documentation: Legal document or written statement from child welfare agency
    o Homeless Documentation: written statement describing living situation

___Proof of Age
  • Indiana Daycare Licensing requires a Birth Certificate for all Head Start Participants
  • Early Head Start Participants may use Birth Certificate or other documentation (immunization record, etc.)